

**INSTRUCTIONS**

Please answer each question clearly and completely. Read carefully and follow all directions.



**UNITED NATIONS  
PERSONAL HISTORY FORM**

Do not write in this space

1. Family name <b>Dulović</b>		First name <b>Aleksandar</b>		Fathers name <b>Velibor</b>		Maiden name, if any		
2. Date of birth <b>04 July 1969</b>		3. Place of birth <b>Benghazi, Libya</b>		4. Nationality(ies) at birth <b>Yugoslav</b>		5. Present Nationality(ies) <b>Serbian &amp; Macedonian</b>		
7. Height <b>196 cm</b>		8. Weight <b>96 kg</b>		9. Marital status: <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced				
10. Entry into United Nations service might require assignment to any area of the world in which the U.N. might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (b) Are there any limitations on your ability to engage in all travel? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 11. (a) Passport/Identity Card No. (b) Ration Card No.								
12. Permanent address <b>Rafael F Bonelly #19, apt. 302, Sector Evaristo Morales Santo Domingo, Dominican Republic Telephone no. +1 (809) 540 7637</b>			13. Present address <b>Rafael F Bonelly #19, apt. 302, Sector Evaristo Morales Santo Domingo, Dominican Republic Telephone no. +1 (809) 540 7637</b>			14. Office telephone no. <b>+1 (809) 856 6050</b> 15. Fax no. if available		
16. Have you any dependents? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", give the following information:								
Name		Age	Relationship		Name		Relationship	
<b>Tatjana Dulović</b>		<b>34</b>	<b>Spouse</b>					
<b>Jana Dulović</b>		<b>4</b>	<b>Daughter</b>					
<b>Lola Dulović</b>		<b>1</b>	<b>Daughter</b>					
17. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If answer is "yes", which country? <b>Dominican Republic</b>								
18. Have you taken any legal steps towards changing your present nationality? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If the answer is "yes", explain fully.								
19. Are any of your relatives employed by a public international organization? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If the answer is "yes", give the following information:								
Name		Relationship			Name of international organization			
20. What is your preferred field of work? <b>Information Technology</b>								
21. Would you accept employment for less than six months? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				22. Have you previously submitted an application for employment with the U.N.? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", when? <b>1994</b>				
23. KNOWLEDGE OF LANGUAGES: What is your mother tongue? <b>Serbian / Macedonian</b>								
	Read		Write		Speak		Understand	
Other languages	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
<b>English</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Spanish</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>German</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>French</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
24. For clerical grades only: Indicate speed in words per minute								
	English	French	Arabic	Other Languages				
Typing								
Shorthand								

25. EDUCATION Give full details N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees. (A) University or equivalent				
Name, place, country	Attended from/to		Degrees and academic distinctions obtained	Main course of study
	Month/Year	Month/Year		
<b>Elektrotehnicki Fakultet, Beograd, Jugoslavija</b>	<b>9/1995</b>	<b>12/1999</b>	<b>Inzenjer elektrotehnike (NRT)</b>	<b>New Computing Technologies</b>
<b>Ekonomski Fakultet, Beograd, Jugoslavija</b>	<b>9/1987</b>	<b>n/a</b>	<b>n/a</b>	<b>Economics</b>
(B) Schools or other formal training or education from age 14 (e.g., high school, technical school or apprenticeship)				
Name, place, country	Type	Attended from/to		Certificates or diplomas obtained
		Month/Year	Month/Year	
<b>International School/College, Tehran, Iran</b>	<b>High School/College</b>	<b>9/1983</b>	<b>6/1986</b>	<b>Graduation Diploma</b>
26. List professional societies and activities in civic, public or international affairs				
27. List any significant publications you have written (do not attach)				
28. EMPLOYMENT RECORD: Start with present post and list in <i>reverse order</i> every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.				
A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)				
From	To	Salaries per annum		Exact title of your post
Month/Year	Month/Year	Starting	Final	
<b>APR 2004</b>	<b>DEC 2005</b>	<b>n/a</b>	<b>n/a</b>	<b>Head of Department</b>
Name of employer <b>ITLA (Instituto Tecnológico de Las Américas)</b>				Type of business <b>Educational Facility</b>
Address of employer <b>Autopista Las Américas Km. 27, La Caleta, República Dominicana</b>				Name of supervisor <b>Marcela Fuster</b>
				Number and kind of employees supervised by you <b>n/a</b>
				Reason for leaving
Descriptions of your duties				
<ul style="list-style-type: none"> <li>☞ <b>Head of the institute's multimedia education department</b></li> <li>☞ <b>Professor - Flash MX</b></li> <li>☞ <b>Professor - Web Design</b></li> <li>☞ <b>Professor - Web Development</b></li> </ul>				

B. PREVIOUS POSTS (IN REVERSE ORDER)				
From	To	Salaries per annum		Exact title of your post
Month/Year	Month/Year	Starting	Final	<b>System Admin. / Webmaster</b>
<b>JAN 2001</b>	<b>APR 2004</b>	<b>45.000 usd</b>	<b>36.000 usd</b>	
Name of employer <b>INSTRAW - United Nations</b>				Type of business <b>UN Agency</b>
Address of employer <b>Cesar Nicolas Penson #102a, Santo Domingo, Dominican Republic</b>				Name of supervisor <b>Carmen Moreno</b>
				Number and kind of employees supervised by you <b>n/a</b>
				Reason for leaving leaving
Descriptions of your duties				
<ul style="list-style-type: none"> <li>☞ <b>System administrator for a LAN network of 25 workstations at HQ using MS Windows technology</b></li> <li>☞ <b>Database Programmer for special needs applications. Designed, created and maintained a number of relational databases using MS Access, MySQL, Visual basic, ODBC, and other tools</b></li> <li>☞ <b>Webmaster in charge of Website development, design, creation and management, E-mail accounts, Mailing lists, Bulletin boards, Site statistics, etc</b></li> <li>☞ <b>Conducted user training in a number of IT techniques and procedures, application use, and other IT-related material.</b></li> </ul>				
From	To	Salaries per annum		Exact title of post
Month/Year	Month/Year	Starting	Final	<b>EDP Clerk / Assistant</b>
<b>JAN 1994</b>	<b>DEC 2000</b>	<b>7.200 usd</b>	<b>12.960 usd</b>	
Name of employer <b>UNHCR - United Nations</b>				Type of business <b>UN Agency</b>
Address of employer <b>Krunska #10, Beograd, Serbia &amp; Montenegro</b>				Name of supervisor <b>Mary-Jane Meierdiercks Popovic</b>
				Number and kind of employees supervised by you <b>n/a</b>
				Reason for leaving <b>Career advance to P level</b>
Descriptions of your duties				
<ul style="list-style-type: none"> <li>☞ <b>Started in logistics as a data entry clerk, and quickly became focal point for the CTS (Commodity Tracking System, which tracked humanitarian aid into eastern Bosnia and FR Yugoslavia during the Bosnian conflict).</b></li> <li>☞ <b>Was placed as person in charge of supervising and ensuring quality input from other data entry clerks. In my new capacity, I was responsible for the administration/maintenance of the regional CTS with over 3 million transactions, 450.000 articles, 250 warehouses and other inventories.</b></li> <li>☞ <b>In 1995, was transferred to the newly opened post of LAN System Administrator, which included active administration of a Novell/DOS LAN and GroupWise E-Mail system in over 10 field offices in the region.</b></li> <li>☞ <b>Created and maintained a number of specific relational databases for UNHCR using MS Access. Performed basic PC repairs and standard maintenance. In 1998 joined the Repatriation section as Chief Database Programmer to start work on a database, which was to track the status of the 600.000 Serb refugees from Croatia.</b></li> <li>☞ <b>On behalf of UNHCR, took part in negotiations between the governments of Yugoslavia and Croatia, with special emphasis on the database distribution. Upon completing the database, performed user training in a number of locations and ensured the smooth functioning of the entire structure.</b></li> </ul>				

B. PREVIOUS POSTS (IN REVERSE ORDER)

From	To	Salaries per annum		Exact title of your post
Month/Year	Month/Year	Starting	Final	<b>Assistant Vice President</b>
<b>MAR 1992</b>	<b>JAN 1993</b>	<b>12.000 usd</b>	<b>12.000 usd</b>	
Name of employer <b>INFINITY (International Trade Company)</b>				Type of business <b>International Trade</b>
Address of employer <b>Panchsheel Park, New Delhi, India</b>				Name of supervisor <b>Prateek Singh</b>
				No. and kind of employees supervised by you <b>2 assistants, 1 secretary</b>
				Reason for leaving <b>UN sanctions on Yugoslavia</b>
Description of your duties				
☞ <b>Main responsibility was promoting trade between India and the Eastern European countries. Organized stands at trade exhibitions and sample presentation packages. Eventually started a branch office in Belgrade, Yugoslavia.</b>				
From	To	Salaries per annum		Exact title of post
Month/Year	Month/Year	Starting	Final	<b>Flight Attendant</b>
<b>MAR 1988</b>	<b>DEC 1990</b>	<b>n/a</b>	<b>n/a</b>	
Name of employer <b>JAT Yugoslav Airlines</b>				Type of business <b>Service</b>
Address of employer <b>JAT, Aerodrom "Surcin", Beograd, Yugoslavia</b>				Name of supervisor <b>Aleksandra Milosevic</b>
				No. and kind of employees supervised by you <b>n/a</b>
				Reason for leaving <b>obligatory military service</b>
Description of your duties				
☞ <b>Domestic, International and Intercontinental flights. Traveled extensively around the world.</b>				

29. Have you any objections to our making inquiries with your present employer?  
Yes  No

30. Are you now, or have you ever been, a civil servant in your government's employ?  
Yes  No

31. REFERENCES. List three persons, not related to you, who are familiar with your character and qualifications.  
Do not repeat names of supervisors listed under item 28.

Full name	Full address	Business or occupation
Tatjana Sikoska	tsikoska@un-instraw.org	Social Affairs Officer / INSTRAW / R.D.
Heimo Laakkonen	hlaakkonen@unicef.org	Representative / UNICEF / Kenya
Eduardo Arboleda	arboleda@unhcr.ch	Deputy Representative / UNHCR / USA

32. State any other relevant facts. Include information regarding any residence outside the country of your nationality.

- ☞ **Over ten years of experience in the IT field, utilizing a wide range of IT methods and techniques; excellent analytical skills. Worked abroad for many years and adapt well to new surroundings**
- ☞ **Proven team player with excellent organizational/managerial skills: project planning, project estimates, supervision, status reporting; used to working under pressure and meeting deadlines with no loss in work quality; fast learner of new techniques in the IT field.**
- ☞ **Good communication skills, both oral and written. Ability to deal with users/staff at varying levels.. Demonstrated ability to produce clear and concise documentation, user manuals, reports and training packages.**
- ☞ **I continuously keep abreast of new developments in the IT sector, and study new materials related to electronics, information and communication technologies**
- ☞ **Residences Abroad - Iraq 5 years, Iran 3 years, India 1 year, Dominican Republic 4 years, Lebanon 2 months, Afghanistan 1 month, etc**

33. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (exceeding minor traffic violations)? Yes  No   
If the answer is "yes", give full particulars of each case in an attached statement.

34. Other Agencies of the United Nations system may be interested in our applicants. Do you have any objection to your Personal History Form being made available to them? Yes  No

35. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History Form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

Date: **Monday, April 24, 2006**

Signature:



N.B. You will be requested to supply documentary evidence, which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts or reference or testimonials unless they have been obtained for the sole use of the Organization.